

Business Technology – Prior Learning Credit Crosswalk

Table 1 Prior Learning

Training, Certification	Documentation	Shoreline Department / Subject Area	Shoreline Equivalent Course(s) or Requirement
MOS Certification: Word: Core	Microsoft Certificate with ID#*	Business Technology	BUSTC 128: Access 2016 (5 credits)
MOS Certification: Word: Expert	Microsoft Certificate with ID#*	Business Technology	BUSTC 129: Access 2016 (5 credits)
MOS Certification: Excel: Expert	Microsoft Certificate with ID#*	Business Technology	BUSTC 150: Excel 2016 (5 credits)
MOS Certification: PowerPoint: Core	Microsoft Certificate with ID#*	Business Technology	BUSTC 160: Access 2016 (4 credits)
MOS Certification: Access: Expert	Microsoft Certificate with ID#*	Business Technology	BUSTC 170: Access 2016 (5 credits)
MOS Certification: Outlook: Core	Microsoft Certificate with ID#*	Business Technology	BUSTC 180: Outlook 2016 (3 credits)

* Microsoft maintains a worldwide database (Certiport) that is accessible for verification of certificates with the Certificate ID#. The location of this database is: <https://www.microsoft.com/en-us/learning/mos-expert-certification.aspx>