

# President's Report

From the desk of Dr. Jack Kahn



## Activities and Visits for the President

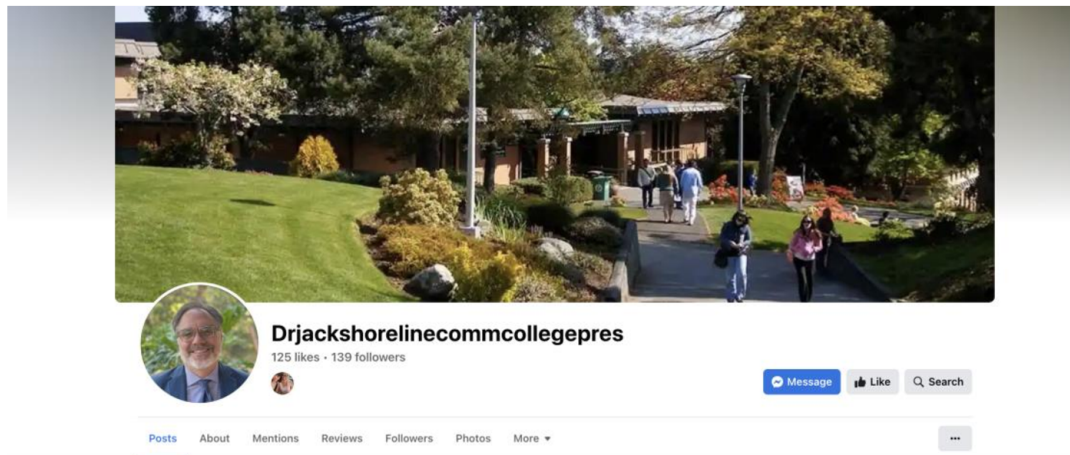
The last two months in 2022 and this month, have been very busy months for the president's office despite time-off during the holiday season.

Dr. Kahn attended Governor Inslee's Equity Summit with Trustee Chan on November 30, 2022. The meeting was attended by a diverse group of state employees from across the state of Washington. The goal of the summit was to learn how personnel have implemented equity practices in their workspaces. It was a powerful event, and it will be exciting to see new initiatives that result from some of the conversations.

Our new VP for DEI Melanie Dixon began this month and has been very busy meeting campus representatives as well as community partners. In the last couple of weeks, she joined the president and other campus representatives in several meetings—with Lynn Palmanteer-Holder, Director, Tribal Government Affairs for the SBCTC, Suni Tolton, Diversity & Inclusion Coordinator for the City of Shoreline, Black Coffee Northwest owners and entrepreneurs DarNesha & Erwin Weary, Paula Lamas of Univision Seattle, and Lynnwood City Councilmember Julieta Altamirano-Crosby. We are excited to connect further for future partnering with these folks in expanding access and support to our diverse community.

January has also been a month for planning. The team met with Hanover Research to discuss how to re-launch the climate survey to campus with the hope of getting better representation of faculty and staff. In addition, we designed processes for focus groups to better understand why people responded the way they did in the survey, with a special focus on students, faculty, and staff of color. The survey was re-launched last week, and we should have updated data by next month. The College also coordinated a free assessment administered by Ruffalo Noel Levitz to help us better understand our enrollment and retention gaps so we can begin to address those more specifically. This work launched on January 15th and we should have updated information to the community next month.

And finally, our DEI strategic planning has also begun! MIG, the organization the College has contracted with to assist with the development of our strategic plan, has met with the Executive Team, and will be presenting at the Board's January 25 study session.



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Shoreline  
COMMUNITY COLLEGE

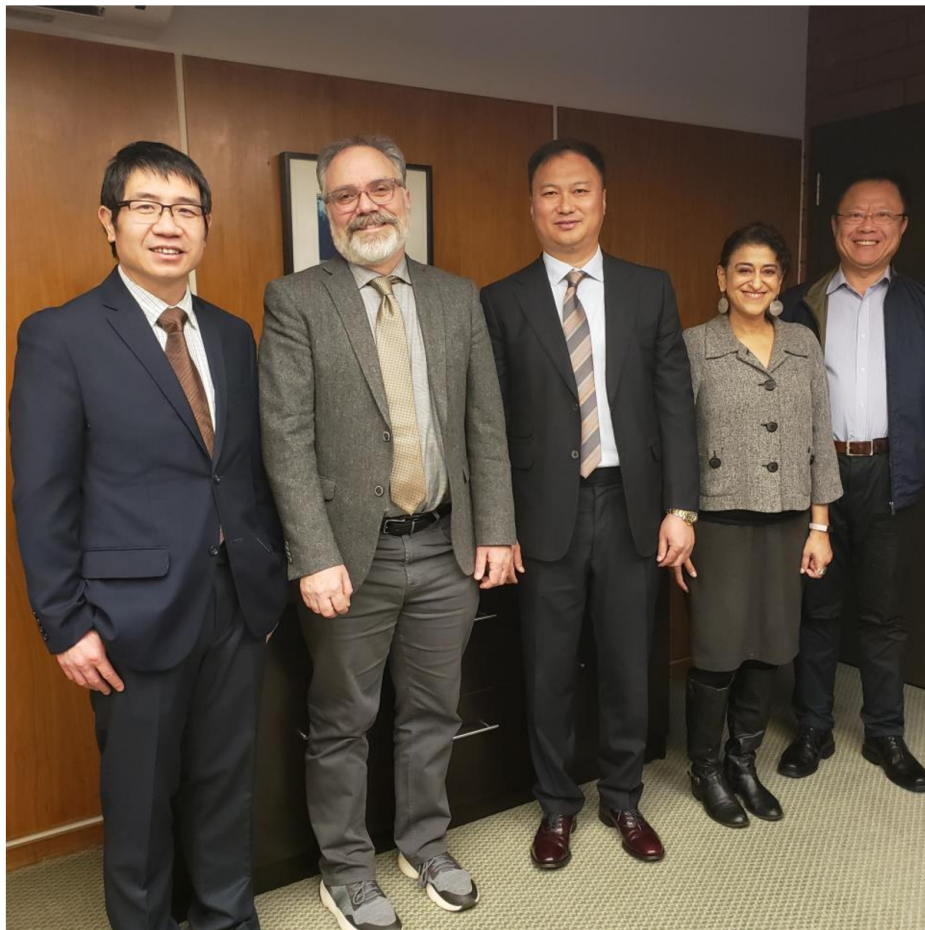
Shoreline  
COMMUNITY COLLEGE

## Events- Fall & Winter 2022

Shoreline Community College hosted a series of events since the last Board Meeting.



(re) UNITED (Shoreline Employee Art Exhibition):  
Artists' Reception!



President Kahn, AVP Samira Pardanani, and Director Bo Fu welcomed Director Dai Wenhua (third from left) from China's prestigious Tsinghua University's Hebei Inst. of Technology. Shoreline has been partnering with the institute pre-pandemic, including a visit to Tsinghua by Pardanani and Fu in 2019. With the re-opening of China, there is interest in furthering collaboration with the College. Aaron Quan, a local partner, accompanied Director Dai Wenhua.

What's Happening on Campus

**Campus Events and Outreach**



Shoreline Community College

# MLKJ JUSTICE WEEK

JANUARY 18 - JANUARY 20

**JANUARY 18 - BSU MIXER - FOOD + MUSIC - 12PM - 2PM**  
STUDENTS CAN COME IN AND ENJOY FOOD WHILE DISCUSSING THE FUTURE OF BLACK STUDENT UNION FOR SCC  
@QUIET DINING ROOM - PUB 9208

**JANUARY 19 - SOCIAL JUSTICE ART - 11 AM - 1PM**  
STUDENTS CAN CREATE THEIR OWN POSTER/STAMP REGARDING SOCIAL JUSTICE TO PUT UP AROUND THE PUB  
@QUIET DINING ROOM - PUB 9208

**JANUARY 19 - VICTORY STRATEGIES FOR REPRODUCTIVE RIGHTS IN LATIN AMERICA AND ACROSS THE US - 1:30PM - 2:30PM**  
A DISCUSSION ON ABORTION ACCESS AND REPRODUCTIVE HEALTHCARE IN LATIN AMERICA AND THE USE OF CIVIL DISOBEDIENCE TO FIGHT FOR REPRODUCTIVE JUSTICE IN LATIN AMERICA.  
@GEC - PUB 9202

**JANUARY 20 - WOMEN OF IRAN, FEMINIST LIBERATION AND MORALITY - 10:30AM - 11:30 AM**  
A DISCUSSION ON MUSLIM FEMINISM AND THE USE OF THEOLOGY AND CIVIL DISOBEDIENCE TO PROMOTE THE CIVIL LIBERTIES OF MUSLIM WOMEN.  
@GEC - PUB 9202

**CONTACT US!**  
MCPEERNAV2@SHORELINE.EDU

MULTICULTURAL center



Connections and Outreach

## International Education



**Shoreline International Education welcomed over 110 new international students in winter quarter 2023!**

Shoreline is also among a handful of institutions around the country to welcome the first UAE government-sponsored students (below)



Connections and Outreach

**Shoreline**  
COMMUNITY COLLEGE

**THURSDAY**  
**U.S. Culture**  
**Chat**

MARTIN LUTHER KING JR.  
Thursday, January 19  
7:00 - 8:00 PM (PST)  
Zoom Link:  
[tinyurl.com/uschat2023winter](https://tinyurl.com/uschat2023winter)  
**ALL STUDENTS WELCOME!**

## Winter Advising Events

Shoreline Community College | International Education

JAN 18 (W) 8:00 PM	Transfer 101: First-year students <a href="https://us02web.zoom.us/j/86357748760">us02web.zoom.us/j/86357748760</a>
Jan 19 (Th) MORNING	Virtual Transfer Webinar (14 universities) RSVP: <a href="https://tinyurl.com/big10spring2023">tinyurl.com/big10spring2023</a>
Jan 19 (Th) 8:00 PM	Transfer 102: Second-year students <a href="https://us02web.zoom.us/j/86357748760">us02web.zoom.us/j/86357748760</a>
JAN 24 (Tu) 4:00 PM	UW Foster School of Business <a href="https://us02web.zoom.us/j/86357748760">us02web.zoom.us/j/86357748760</a>
JAN 26 (Th) 4:00 PM	UW CS and Engineering, Informatics <a href="https://us02web.zoom.us/j/86357748760">us02web.zoom.us/j/86357748760</a>
Jan 31 (Tu) 10 AM - 12 PM	International Transfer Fair On campus: PUB Main Dining Room
TBD	Writing a Personal Statement UW Engineering UW International Admissions Rennes School of Business (France)

Some Winter 2023 events for Current IE Students



Dr. Kahn and representatives from International Education (IE) and Outreach & Recruitment (O&R), as well as student leaders, attended the 55th Anniversary “Arirang” event of the Seattle-Washington State Korean-American Association. The event, held on our campus, attracted over 250 attendees despite snowy conditions. It featured traditional Korean music, dance, and food. Dr. Kahn gave welcome remarks, as did several other dignitaries, including mayors, WA State representatives, the Consul General of the Republic of Korea (Seattle), and others.



## Enrollment Updates

### WINTER 2023

- Total enrollment (FTE) for WINTER 2023 is down ~4.8% from same day last year. One Full-Time Equivalent Student (FTES) is the equivalent of one student enrolled for 15 community college credits per quarter.
- Special Audience Data Points:  
 New to Shoreline enrollment is up by 14.9% over last winter.  
 International enrollment also is up 11.6%.  
 Online enrollment also is up by 38.4%.  
 Basic Skills enrollment also is up 21.7%.
- Total enrollment (FTE) exceeds budgeted FTES (111.9% of budgeted FTES). Budgeted FTES = the # of FTES budgeted per quarter in the current operating year to project tuition and fee revenue.

Funding Sources (FTE)	Current Qtr (WINTER 2023)	Last Year Same-Day (WINTER 2022)	Last Year Final (WINTER 2022)	% Change	FTE Change
State-Supported	2459	2615	2537	-5.9%	(155)
International Contract	634	568	564	11.6%	66
Running Start	246	260	258	-5.3%	(14)
Center for Education and Career Opportunities (CECO)	97	137	157	-28.8%	(39)
Other	1	31	38	-96.8%	(30)
<b>Total</b>	<b>3438</b>	<b>3610</b>	<b>3554</b>	<b>-4.8%</b>	<b>(172)</b>

Special Populations (FTE)	Current Qtr	Last Year Same-Day	Last Year Final	% Change	FTE Change
New to Shoreline	602	524	515	14.9%	78
Veterans	106	126	127	-15.6%	(20)
Online <sup>^</sup>	1674	1242	1224	34.8%	432
Basic Skills	420	345	304	21.7%	75
Running Start	246	260	258	-5.3%	(14)

Quarter	Funding Source	Actual FTES	Budgeted FTES	% of Budget
WINTER 2023				
	State Supported	2459	2197	111.9%
	International Contract	634	486	130.4%
	Running Start	246	238	103.6%
	CECO	97	141	68.9%
	<b>Total</b>	<b>3438</b>	<b>3064</b>	<b>112.2%</b>

## Outreach Updates

### Staff Updates

We are in the process of hiring an Associate Director of Outreach and Recruitment, as well as a second Career Navigator, Student Transition and Success position.

### Outreach Efforts

This December, we were able to continue our sponsorship of the Shoreline Farmers Market by participating in the Shoreline Holiday Festival on December 17. It was a great, chilly day, and we received a lot of interest in the College and program offerings.

Campus tours and high school visits are returning but were slow in December due to the weather and the holidays. We presented at Edmonds Woodway High School and Meadowdale High School.

We continue our outreach, recruitment, and case management work with Shorewood and Shorecrest High Schools. We are continuing to foster a great relationship with the school district and assisting their students in a way that works best for each individual student.

We continue to assist in processing applications for Enrollment Services. This was vital to ensure that we assisted all students who wanted to enroll in courses for Winter Quarter. We also sent out emails to students who applied to Shoreline for Winter Quarter but had not enrolled in courses, students who enrolled in within the previous four quarters but hadn't enrolled in Winter Quarter, and other prospective students.

All Outreach & Recruitment staff assisted in a calling campaign to reach potential students for Winter Quarter enrollment. The calls were made to students who had applied but not yet enrolled, and those who had been enrolled for Fall Quarter but hadn't registered for Winter Quarter.

Our office is continuing the important work of reaching out to local businesses and community-based organizations. We continued to foster relationships with Mary's Place, Ballard Food Bank, Korean Community Service Center, Aurora Oaks, YMCA, NUHSA, and various faith-based organizations. We are connecting with business associations including the Shoreline Chamber of Commerce, Ballard Alliance, and the Seattle Chamber of Commerce (Community Business Connector program).

## Facilities Updates

With minor impacts from the ice and snow, Forma, the general contractor for the Health Sciences and Advanced Manufacturing Classroom Complex (HSAMCC) has been able to install walls on the first level, continue with brick work on the south side of the building, continue with installation of metal wall panel on north side of building, and Curtain wall installation has begun. The south-facing row of classrooms and the main entry are going to have some great natural lighting. The project remains on schedule for completion in August 2023. As for our other major project, STEAM, we are 75% through our Design Phase. Construction is tentatively scheduled to start at the end of Fall 2023.

Minor capital projects underway include:

- 3000 fitness center remodel – the small gym and racquet ball courts in the 3000 building are being remodeled to accommodate the fitness center, creating greater ease access to the space. Expected completion date is June 2023.
- Using student funds, the first-floor gender neutral restroom in the 9000 building is being remodeled to comply with code and gender specific restrooms on the second floor are being converted into gender neutral facilities.
- Facilities is currently working with Campus Security and our campus on-call Architect to conduct a lighting study of the campus. We are looking to make some improvements to the lighting of walkways around campus.

## Foundation Updates

### Winter Quarter 2023 Scholarships

- 18 scholarships awarded for a total of \$18,250

### Spring Quarter 2023 and 2023-2024 Annual Scholarships

- Spring scholarship application will be open February 1 – March 5
- Spring application review period will be March 6 - 15
- Annual scholarship application will be open February 1 – March 29
- Annual application review period will be April 3 – 30
- Volunteers are needed to score applications for both cycles

### Emergency Aid 2022-2023

- To date Student Success emergency aid has been awarded to 13 students for a total of \$8,852.30
- To date United Way of King County grant funding has been awarded to 169 students for a total of \$89,064.47

### Winter College Support

- The Foundation is providing funding to support the screening of Buffalo Soldiers: Fighting on Two Fronts on February 16, 2023



## Human Resources

- Following with the Executive Team and College Council, HR will be finalizing the updated campus Telework policy and procedure this month. Updates include a greater number of telework options (such as emergent, hybrid, ongoing, etc.) for which employees can work with their supervisor and HR to use where appropriate.
- HR is also revamping the Administrative/Exempt evaluation process to include "360 degree" feedback from peers, direct reports, and system colleagues as well as their direct supervisor. The updated evaluation process will be shared with campus beginning this quarter, for use/completion beginning this academic year.
- Lastly, the HR team has begun work with VP-DEI Melanie Dixon on HR systemic updates to better support access and equity within HR operational practices.

## Safety & Security

- The College is in the process of identifying a new fire systems contractor for campus after just completing the annual fire system and suppression testing campus-wide this month. More information will be forthcoming in future months as the College identifies and moves forward with additional safety updates needed.
- College shuttles from 160th/Aurora "E-line" bus stop to campus have resumed daily operations, joining the ongoing evening shuttles to local grocery stores for on-campus residents.
- Following the December 2022 outdoor lighting inspection, the College has begun moving forward with in-house improvements such as increasing illumination in areas with bigger or different exterior bulbs, while reviewing options to add more exterior lighting across campus.

## DEI Updates, Message from Melanie Dixon, VP of DEI

Firstly, I want to start by thanking you for the warm welcome as I transition into the college and my new role to engage in DEI efforts alongside all of you. It has been refreshing to meet so many in the community who are full of innovative ideas and eager to engage.

Today marks my 14th day at the college and I've learned a lot about the rich history of this campus community. The history reflects the commitment to DEI, and I am appreciative of all those responsible for laying a foundation for us to build upon. There is much still left to accomplish in this space to achieve our commitment to equity and inclusion. As an individual who believes wholeheartedly in co-creation, I am confident that together we can identify barriers to inclusion and dismantle them together. I also have no doubt that collectively we can address equity gaps that undermine academic and professional success. Recognizing the importance of a name and preferred pronouns or understanding the implications of power structures will require intentionality and mindfulness. I am eager to make certain all members of the community are seen, heard, and valued. I come to you with humility, compassion and always extending grace. I value transparency and effective communication to make sure everyone is involved in DEI efforts. My responsibilities are at the system level and thus my work will touch all areas of the college.

That said, I think it's important for the community to be aware of individuals and areas pertaining to the important work of DEI.

- Savena Garrett, (she, her, hers), Dean of Support Services
- Miranda Levy, M.A., CRC, ADAC (she, her), Accessibility Service
- Roberto Enrique Lopez, (he, him, his), Gender Equity Center
- James Lawrence Ardeña, (he, him, his) Multicultural Center
- Tasha Nālei Jugas, (she, her, hers), AANAPISI Center (Directly Reports to Advising)
- Courtney Llacuna, (she, her, hers), AANAPISI Center
- Fabian Fuentes, (he, him, his) Benefits Hub
- Aisha Hauser, (she, her, hers), DEI Trainer
- DEI Advisory Group

I plan to regularly report progress on DEI efforts occurring across the college. You can find updates in weekly all-staff memos starting in February, DAAG posts, and email updates from me.

If you have immediate questions or would like to talk about DEI work, please contact me! Let's chat!  
My office is located Administration Building, Room 1019B, my email is [mdixon@shoreline.edu](mailto:mdixon@shoreline.edu) and office hours are M-F 8am-5pm.

## Waves of Gratitude

Waves of Gratitude for **Ric Doike-Foreman of Technology Support Services for Respect, Community Engagement and Hard Work**. Thank you to Ric for working so tirelessly and patiently on the Wi-Fi issues on campus for days. This is no easy task and sending out frequent updates is much appreciated as well. Thanks so much, Ric! Submitted by Miranda Levy of Student Accessibility Services.

As a reminder, for those wishing to acknowledge the work of fellow shoreline staff members or a group at Shoreline, you need only submit a [Waves of Gratitude form for individuals or a Shoreline Shoutout for groups](#). Thank you from the Employee Recognition Committee – Rob, Wanda, and Megan.

## College Calendar

The graphic features the Shoreline Community College logo on the left. To its right, the text reads "Winter Quarter" in a teal font, followed by "IMPORTANT DATES" in a large, bold, black font. Below this, the calendar is organized by month. January dates are shown in yellow calendar icons, February in light blue, and March in green. Each icon contains a date, and to its right is a brief description of the event.

Month	Date	Event
January	2	Campus Closed
January	9	First Day of Instruction
January	16	Campus Closed
February	20	Campus Closed
March	20	Last Day of Instruction
March	22-24	Final Exams
March	29	Grades Available

### Important Dates:

[Employee Calendar](#)

[College Calendar](#)

[Academic Calendar](#)

### Important College Updates (DAAG)

[Vice President of Business & Administrative Services Update](#)

[Important Update about Enrollment Management \(Updated\)](#)

[Community and technical college students to be recognized by trustees](#)

[Shoreline CC SPOTLIGHT: Scott Geer](#)

[Shoreline CC students are welcome to take these cultural workshops for free!](#)

[Campus Blood Drive on Thursday, Feb. 2](#)

[Improvements on the Horizon for Shoreline Early Alert](#)

[Shoreline Community College Continuing Education- Winter Registration is still open!](#)